

Meeting Notice & Agenda

MARION CITY COUNCIL

Monday, September 20, 2021 – 5 p.m.

Marion City Hall, 217 South Main Street, Marion, KY

Regular Meeting

Call to Order

Public Comments

Business Agenda

1. Approval of the Minutes of August 16, 2021, Council Meeting and August 25, 2021, Special Council Meeting
2. Introduction and 1st Reading of Ordinance #21-19 entitled, “An Ordinance Amending the Pay Plan for Classified City Employees and Non-Elected Officials”
3. Discussion on Food Truck Vendors
4. Update on Projects & Staffing
 - a. Sewer Plant
 - b. 2021 Street Work
 - c. Technology Updates
 - d. Recent Staff Openings
5. Mayor/Council/Staff Comments & Questions
6. Adjourn

**Meeting of the Marion City Council
Monday, August 16, 2021- 5:00 p.m.**

The Marion City Council met in Regular Session August 16, 2021 at 5:00 p.m. with Mayor Jared Byford presiding. Council members present were; Phyllis Sykes, Donnie Arflack, D'Anna Browning, and Mike Byford. City employees in attendance were as follows: Adam Ledford, Chief Ray O'Neal, and the City Attorney Bart Frazer. A public sign-in sheet is attached and made part of these minutes.

PUBLIC CONCERNS

Peggy Waugh reported her objection to the current state of utility cost in Marion.

State Senator Robby Mills and State Representative Lynn Bechler came before the Council to share their thoughts and the state of efforts related to supporting the City's new sewer plant project.

Executive Director Amanda Davenport of the Lake Barkley Partnership was on hand to express a new push focus on improving infrastructure throughout the tri-county area.

GENERAL GOVERNMENT

Motion made by Phyllis Sykes, seconded by D'Anna Browning to approve the minutes of July 19, 2021 council meeting as submitted to the council. All voted yes.

Council member D'Anna Browning introduced 1st reading of ordinance #21-16 entitled, "An Ordinance Relating to the Tax Levy for the Year of 2020, City of Marion, Kentucky". The City Attorney gave the first reading of said ordinance.

City Attorney gave the second reading of ordinance #21-11, entitled, "An Ordinance Amending Ordinance Chapter 50: Water and Sewer System". Motion made by Phyllis Sykes, seconded by Dwight Sherer to appoint said ordinance with vote being as follows: Darrin Tabor yes, Phyllis Sykes yes, Donnie Arflack yes, Dwight Sherer yes, D'Anna Browning yes, and Mike Byford yes. Motion carried.

City Attorney gave the second reading of ordinance #21-12, entitled, "An Ordinance Establishing the Regulatory License Fee for the Sale of Alcoholic Beverages in the City of Marion for Fiscal Year 2021-2022". Motion made by D'Anna Browning, seconded by Mike Byford to appoint said ordinance with vote being as follows: Darrin Tabor yes, Phyllis Sykes yes, Donnie Arflack yes, Dwight Sherer yes, D'Anna Browning yes, and Mike Byford yes. Motion carried.

Council member Donnie Arflack introduced 1st reading of ordinance #21-17 entitled, "An Ordinance Amending the Pay Plan for Classified City Employees and Non-Elected Officials". The City Attorney gave the first reading of said ordinance.

Council member Phyllis Sykes introduced 1st reading of ordinance #21-18 entitled, "An Ordinance Closing a Portion of West Depot Street and Various Alleys". The City Attorney gave the first reading of said ordinance.

The Council discussed potential changes or additions to the current ordinances that pertain to food truck vendor operating inside City limits. Copies of other community ordinances were reviewed and considered. No action was taken as further discussion was deemed necessary.

Administrator Ledford updated the council on various projects and staffing matters.

OTHER BUSINESS

Council member Darrin Tabor suggested and encouraged departments be outfitted with uniforms by a 3rd party.

Council member Phyllis Sykes suggested that maybe the City could work with the U.S. Post office on matters related to courtesy checks.

Council member Dwight Sherer asked to received communication between the City and Mediacom over recent service issues.

Council member Dwight Sherer presented complaints he had received about the condition of certain properties.

Council member D'Anna Browning suggested the instillation of speed modifying equipment at various locations in town.

Council member Mike Byford discouraged staff wearing shorts on duty.

Council member Mike Byford mentioned high weeds growing across the street from Siemens.

ADJOURNMENT

There being no further business to come before the council, meeting was adjourned at 6:07 p.m.

JARED BYFORD, MAYOR

ATTEST:

PAM ENOCH, CITY CLERK

Special Called Meeting
Wednesday, August 25, 2021-5:00 p.m.

The Marion City Council met in special session August 25, 2021 at 5:00 p.m. with Mayor Jared Byford presiding. Council members present were; Darrin Tabor, Phyllis Sykes, Donnie Arflack, Dwight Sherer, D'Anna Browning, and Mike Byford. City employees in attendance were as follows: Adam Ledford, Layten Croft, and Pam Enoch. A public sign-in sheet is attached and made part of these minutes.

GENERAL GOVERNMENT

City Administrator gave the second reading of ordinance #21-16, entitled, "An Ordinance relating to the Tax Levy for the Year of 2021, City of Marion, Kentucky". Motion by Phyllis Sykes, second by Donnie Arflack to adopt said ordinance with vote being as follows: Darrin Tabor yes, Phyllis Sykes yes, Donnie Arflack yes, Dwight Sherer yes, D'Anna Browning yes, and Mike Byford yes. Motion carried.

City Administrator gave the second reading of ordinance #21-17, entitled, "An Ordinance amending the Pay Plan for Classified City Employees and Non-Elected Officials". Motion by Dwight Sherer, second by Donnie Arflack to adopt said ordinance with vote being as follows: Darrin Tabor yes, Phyllis Sykes yes, Donnie Arflack yes, Dwight Sherer yes, D'Anna Browning yes, and Mike Byford yes. Motion carried.

City Administrator gave the second reading of ordinance #21-18, entitled, "An Ordinance closing a portion of West Depot Street and Various Alleys". Motion by Darrin Tabor, second by D'Anna Browning to adopt said ordinance with the vote being as follows: Darrin Tabor yes, Phyllis Sykes yes, Donnie Arflack yes, Dwight Sherer yes, D'Anna Browning yes, and Mike Byford yes. Motion carried.

Adjournment

There being no more items on the special agenda, meeting was adjourned at 5:04 p.m.

JARYED BYFORD, MAYOR

ATTEST:

PAM ENOCH, CITY CLERK

**CITY OF MARION, KENTUCKY
ORDINANCE NO. 21-19**

**AN ORDINANCE AMENDING THE PAY PLAN FOR CLASSIFIED CITY
EMPLOYEES AND NON-ELECTED OFFICIALS**

WHEREAS, the City Council of the City of Marion, Kentucky, desires to amend the pay plan and set compensation for classified city employees and non-elected officials.

NOW, THEREFORE, BE IT ORDAINED BY THE MARION CITY COUNCIL:

Section One: That the pay plan attached hereto as EXHIBIT A shall govern the compensation of all classified city employees, including non-elected officials, full time employees, and employees in categories of employment other than full time, for services rendered on and after July 1, 2021, until amended by ordinance.

Section Two: All ordinances and parts thereof in conflict with this ordinance are hereby repealed to the extent of the conflict.

COUNCIL MEMBERS	YES	NO
Donald Arflack	_____	_____
Phyllis Sykes	_____	_____
Darrin Tabor	_____	_____
Michael Byford	_____	_____
Dwight Sherer	_____	_____
D'Anna Browning	_____	_____

It appearing that _____ Council Members voted for the adoption of this ordinance, and _____ voted against, with _____ abstaining, the Mayor declared the ordinance adopted.

INTRODUCED AND GIVEN FIRST READING: _____

GIVEN SECOND READING AND PASSED: _____

PUBLISHED IN THE CRITTENDEN PRESS: _____

JARED BYFORD, MAYOR

ATTEST: _____

PAM ENOCH, CITY CLERK

EXHIBIT A
CITY OF MARION - EMPLOYEE PAY PLAN
July 1, 2021 - June 30, 2022

<u>Position</u>	<u>Current Pay</u>	<u>New Pay</u>	<u>\$ Increase</u>	<u>% Increase</u>
<i>City Hall</i>				
City Administrator	\$ 66,300.00	\$ 66,300.00	\$ -	0.0%
City Treasurer	\$ 38,250.00	\$ 38,250.00	\$ -	0.0%
City Attorney	\$ 12,607.20	\$ 12,607.20	\$ -	0.0%
<i>Planning & Zoning</i>				
Planning/Zoning Coordinator	\$ 23,920.00	\$ 27,040.00	\$ 3,120	13.0%
<i>Police</i>				
Police Chief	\$ 49,084.00	\$ 49,084.00	\$ -	0.0%
Assistant Chief	\$ 46,028.10	\$ 46,028.10	\$ -	0.0%
Sergeant	\$ 44,828.54	\$ 44,828.54	\$ -	0.0%
Senior Officer	\$ 42,985.74	\$ 42,985.74	\$ -	0.0%
Officer	\$ 42,471.34	\$ 42,471.34	\$ -	0.0%
<i>911</i>				
911 Coordinator	\$ 31,383.36	\$ 34,000.00	\$ 2,616.64	8.3%
FT Dispatcher	\$ 29,079.18	\$ 29,079.18	\$ -	0.0%
<i>Fire</i>				
Chief	\$ 3,078.36	\$ 3,078.36	\$ -	0.0%
Assistant Chief	\$ 1,050.60	\$ 1,050.60	\$ -	0.0%
Fire Fighters (23 total) per run	\$ 39.47	\$ 39.47	\$ -	0.0%
<i>Water & Sewer</i>				
Maintenance Supervisor	\$ 40,912	\$ 40,912.20	\$ -	0.0%
City Clerk	33,970	\$ 33,970.08	\$ -	0.0%
Lead Operator (Wastewater)	44,544	\$ 44,544.42	\$ -	0.0%
Lead Operator (Water)	40,490	\$ 40,489.92	\$ -	0.0%
Operator (Wastewater)	37,150	\$ 37,149.67	\$ -	0.0%
Operator (Water)	34,831	\$ 34,830.96	\$ -	0.0%
Operator (Water)	34,831	\$ 34,830.96	\$ -	0.0%
Equipment Operator	29,436	\$ 29,435.65	\$ -	0.0%
Laborer (Wastewater)	23,988	\$ 23,987.90	\$ -	0.0%
Meter Reader	23,988	\$ 23,988.36	\$ -	0.0%
Distribution & Collection Certification Adjustment	1,500	1,500	-	
Operator (Water - Part Time)	\$16.87 per hour	\$16.87 per hour		

2021 Street Paving
City of Marion, KY

Street	Description (Begin/End)	Entire Width or Trench Repair?	Length (feet)	Approx. Width (feet)	Pavement Thickness (inches)	Approx. Tons	(\$/Ton Estimate)
Cherry Street	E. Belleville to Rochester	Entire Width	1230	22	1.5	248	\$85.00
N. Yandell Street	W. Belleville to Travis	Entire Width	1300	25	1.5	298	\$85.00
N. Maple Street	Travis to W. Mound Park	Entire Width	440	24	1.5	97	\$85.00
Sunset Drive	Sturgis to E. Central	Entire Width	450	16	1.5	66	\$85.00
W. Central	Fords Ferry to N. Weldon	Entire Width	1050	17	1.5	164	\$85.00
Pierce Street	Fords Ferry to N. Maple	Entire Width	390	18	1.5	64	\$85.00
Moore Steet	Chapel Hill to Leland	Entire Width	750	22	1.5	151	\$85.00
Tanglewood Drive	Janet Pierce frontage	Entire Width	400	18	1.5	66	\$85.00
W. Elm Street	S. Weldon to S. Yandell	Entire Width	780	20	1.5	143	\$85.00
Adams Street	Old Morganfield to Train Tracks	Entire Width	1100	20	1.5	202	\$85.00
					TOTAL	1499	

City of Marion KY Tourism Commission
Minutes
August 17, 2021

Commissioners Present: Tanner Tabor, Kevin Maxfield, Shelly Davidson, Jason Hatfield, and Mary Ann Campbell.

Others Present: Chris Evans, Donnie Arflack and Michele Edwards.

Call to Order: Chairman Tanner Tabor called the meeting to order at the Marion Welcome Center.

Approval of Minutes: Shelly Davidson moved to approve the minutes of the July 20, 2021 meeting. Mary Ann Campbell seconded. Motion carried.

Treasurer's Report: Shelly Davidson moved to accept the treasurer's report. Jason Hatfield seconded. Motion carried.

Playground Equipment for the Park: Location and development for the playground was discussed. No action required at this time.

Lake George Development: Increasing parking area and future development was discussed. No action required at this time.

Mary Ann Campbell moved the meeting adjourn. Jason Hatfield seconded. Motion carried.

City of Marion, KY Tourism Commission
Reconciliation Detail
Farmers Bank Checking Account, Period Ending 08/31/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						18,560.87
Cleared Transactions						
Checks and Payments - 24 items						
Check	07/08/2021	7043	The Paducah Sun	X	-605.00	-605.00
Check	07/08/2021	7042	The Crittenden Press	X	-125.80	-730.80
Check	08/03/2021	Debit	Microsoft	X	-74.19	-804.99
Check	08/10/2021	7062	City of Marion	X	-5,589.37	-6,394.36
Check	08/10/2021	7061	City of Marion	X	-1,500.00	-7,894.36
Check	08/10/2021	7056	Greg Tabor	X	-1,500.00	-9,394.36
Check	08/10/2021	7063	City of Marion	X	-453.01	-9,847.37
Check	08/10/2021	7058	The Crittenden Press	X	-432.64	-10,280.01
Check	08/10/2021	Debit	Kentucky Utilities	X	-367.07	-10,647.08
Check	08/10/2021	7059	Helix Creative	X	-275.00	-10,922.08
Check	08/10/2021	7055	A.T.&T. U-Verse	X	-186.75	-11,108.83
Check	08/10/2021	7066	Bluegrass Mowing	X	-180.00	-11,288.83
Check	08/10/2021	7065	City of Marion	X	-158.41	-11,447.24
Check	08/10/2021	7053	Terri Watson	X	-150.00	-11,597.24
Check	08/10/2021	Debit	Kentucky Utilities	X	-124.70	-11,721.94
Check	08/10/2021	7060	Aramark	X	-100.00	-11,821.94
Check	08/10/2021	7057	Atmos	X	-59.10	-11,881.04
Check	08/10/2021	7054	The Front Porch	X	-25.00	-11,906.04
Check	08/13/2021	7067	James Septic Servic...	X	-68.90	-11,974.94
Check	08/18/2021	Debit	MapsCom	X	-1,575.00	-13,549.94
Check	08/24/2021	7068	City/County Park	X	-3,750.00	-17,299.94
Check	08/24/2021	7069	Marion Tourism Par...	X	-1,500.00	-18,799.94
Check	08/25/2021	Debit	Google Ad Words	X	-287.00	-19,086.94
Check	08/27/2021	Debt	Postmaster	X	-220.00	-19,306.94
Total Checks and Payments					-19,306.94	-19,306.94
Deposits and Credits - 1 item						
Deposit	08/17/2021			X	75,324.98	75,324.98
Total Deposits and Credits					75,324.98	75,324.98
Total Cleared Transactions					56,018.04	56,018.04
Cleared Balance					56,018.04	74,578.91
Uncleared Transactions						
Checks and Payments - 1 item						
General Journal	07/01/2010	AJE 1			-99.17	-99.17
Total Checks and Payments					-99.17	-99.17
Deposits and Credits - 1 item						
Check	12/07/2020	7069				0.00
Total Deposits and Credits					0.00	0.00
Total Uncleared Transactions					-99.17	-99.17
Register Balance as of 08/31/2021					55,918.87	74,479.74
Ending Balance					55,918.87	74,479.74