

To: Mayor and City Council
From: Adam Ledford, City Administrator
Re: Agenda Description
Date: July 17, 2017

Call to Order
Public Comments

Business Agenda

- I. Approval of Minutes 6/19/17 Council Meeting
Description:
A council member does not have to be present at the previous meeting in order to approve the minutes for that meeting. A copy of the minutes is included in your packet.

- II. Consideration of Dismantling the City Water Fountain on East Bellville Street
Description:
The Mayor has proposed eliminating the small rock water fountain located at the parking lot at the site of the old city hall. The fountain has not function properly since it was built. The City staff would remove the decorative elements and fill the location in with asphalt to incorporate additional parking spaces.

- III. Consideration of Recognizing the 1962/63 Pumper Fire Truck as Surplus
Description:
The Fire Chief has requested the City to surplus the pumper truck recently placed out of service by the Spring purchase of a newer truck. At this time, he is not ready to determine a method of disposition. The Chief will provide details on the truck for members to review at the meeting.

- IV. Discussion on Creating a Community Appropriation Process
Description:
Currently this is not formal path for 3rd parties to request funds from the City. I am proposing the City setup an application which will include deadline for organizations to be consideration for appropriation each fiscal year. The applications would be reviewed as part of the finance committee's role in developing the annual budget. A copy of a proposed application is in your packet.

V. Update on New City Website

Description:

On Thursday night, the new City website went live. The location is www.marionky.gov and while now live, it has a few unfinished elements that will be taken care of over the next few weeks. Those elements are:

- Finishing the Lienholder Notification System on the Code Enforcement Page
- Add the City Code of Ordinances on the Documents and Forms Page
- Add additional staff pictures on the Administration Page
- Tweak the Welcome narrative on the Home Page

VI. Discussion on 2017 City of Marion Goal Setting Session Report

Description:

On Monday, the Council will receive a copy of the preliminary goal setting report. This will be reviewed during the meeting and any further discussion is welcome.

VII. Consideration of 2017 Marion Priority List

Description:

Once a review has been completed, the Council may begin discussion on finalizing a priority list using the report as a guide. There is nothing stopping the Council from adding, moving, or removing items from the possible list at this time. Once the list is finalized and accepting back action of the Council, action items will be developed in conjunction with the priorities.

VIII. Mayor/Council/Staff Forum

- This would be the time for any Council Member to share activities or issues going on at the liaison meetings they have attended.
- The Carlise Sewer Project is completed.
- I am working with Chamber on the development of a new Citywide Event coming in early March 2018. Story drafting is currently underway.
- The new 911E software system continues to progress through the testing phase. The goal is to have the software ready for live this Summer.
- The City has not received any interest in the open board positions as of today.

IX. Adjournment

CITY OF MARION, KENTUCKY
FINANCIAL STATEMENT
 July 2017

	<u>Balance June 1</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance July 1</u>
General Fund	\$ 212,445.93	\$ 33,939.25	\$ 127,668.15	\$ 118,717.03
Municipal Aid Fund	\$ 159,596.08	\$ 4,906.01		\$ 164,502.09
LGEAF Mineral Severance	\$ 10,835.74	\$ 2.23		\$ 10,837.97
Operation & Maintenance Fund	\$ 13,495.91	\$ 71,300.53	\$ 55,526.17	\$ 29,270.27
Sewer Fund	\$ 724.25	\$ 34,503.76	\$ 33,781.82	\$ 1,446.19
*Consumer Deposits	\$ 7,940.09	\$ 950.07	\$ 1,050.00	\$ 7,840.16
Env. Assess. Building Fund	\$ 142,621.17	\$ 66,450.16	\$ 118,386.81	\$ 90,684.52
*1988 Sinking Fund	\$ 16,167.49	\$ 2,450.28		\$ 18,617.77
*1993 Sinking Fund	\$ 34,478.55	\$ 2,920.58		\$ 37,399.13
Waterline Sinking Fund	\$ 9,362.67	\$ 5,500.14		\$ 14,862.81
*1988/93 Reserve Fund	\$ 6,418.15	\$ 0.05		\$ 6,418.20
Sewer Project R & I	\$ 6,682.54	\$ 4,000.00		\$ 10,682.54
Police Drug & Alcohol	\$ 1,146.36			\$ 1,146.36
*Revolving Loan Fund	\$ 190,766.57	\$ 6,255.66		\$ 197,022.23
Rest. & Motel Acct.	\$ 6,084.48	\$ 1.25		\$ 6,085.73
Main Street Acct.	\$ -	\$ -	\$ -	\$ -

INVESTMENTS

General Fund-----	\$ 479,897.35
General Project Account-----	\$ 15,000.81
Insurance Fund (Street Dept. 9,591.24)-----	\$ 9,591.24
Municipal Aid Fund-----	\$ 8,382.04
*Consumer Deposits-----	\$ 80,104.26
Operation & Maintenance Fund-----	\$ 30,000.00
1969 Replacement & Improvement Fund-----	\$ 170,370.50
1969 Reserve Fund-----	\$ 54,000.00
*1988 Reserve Fund-----	\$ 50,000.00
Police Equipment Fund-----	\$ 70.37

LOANS

1988 Loan-----	\$ 255,000.00
1993 Loan-----	\$ 374,000.00
Sewer Project-----	\$ 372,173.01
City Hall Lease-----	\$ 710,000.00
Land Lease-----	\$ 36,168.30
Main Street Waterline-----	\$ 1,013,793.72
New Sewer Plant-----	\$ 245,115.00

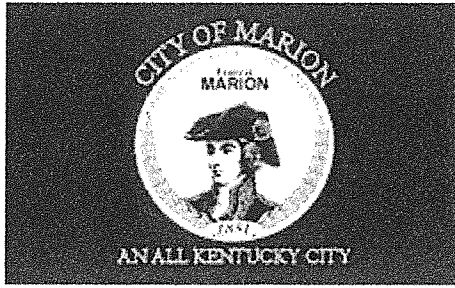
*Restricted Funds

**Semi-restricted Fund

Respectively submitted,


 Melinda Gipson, Treasurer

June 2017 Totals	Monthly Total
CCFD	5
CSFD	0
SFD	0
TFD	0
SGFD	0
MFD	5
MCFD	1
SALEM FD	0
FORESTRY	0
1ST RESP.	4
RED CROSS	0
E911	284
ADMIN EMERG	11
EMS	92
HOMOCIDE	0
RAPE	0
ROBBERY	0
BURGLARY	1
THEFT	4
DOMESTIC	9
CRIM. OTHER	19
DUI	3
AI	2
DRUGS	1
MA	2
ESCORT/PATROL	0
ACC. 10-45	21
ACC. 10-46	6
WRECKER	3
NCIC	79
JUVENILE	9
MISSING PER	1
CODE ENF.	4
ALARMS	15
ANIMALS	11
MISC. INQ	678
OTHER	0
TOTAL	1638



**Application for City Assistance
(Request for Funds)**

NOTE: If the City is to participate in any project, either monetarily or otherwise, the City should be notified before any final plans are made, or before any contracts are signed. The Council should give prior approval before the project is initiated.

Name of Applicant _____ Date _____

1. TYPE OF APPLICATION (Choose One)

Request for Project Funds Request for Operating or Maintenance Funds

A. Funding Request: _____

Sources of Your Revenue
(Attach Additional Pages if Necessary)

(Source)	(Amount)
<u>City</u> _____	_____
_____	_____
_____	_____
Total:	_____

B. Attach detailed budget from current year, past year, and projected budget year, ideally you will show three years of budget. Show beginning and ending balances.

C. Attach a list of members of your organizational board.

D. Work to be performed by the City. (Give a brief description of work to be performed by city personnel. If none, so state)

2. ORANGIZATION GOALS

Please explain the annual and long-term goals of your organization.

3. NUMBER OF PEOPLE TO BENEFIT FROM USE OF FUNDS REQUESTED BY CITY: _____

Rational used to derive benefit.

**Project Related Request Please Skip to Questions 6 - 11
Operating & Maintenance Assistance Request Continue Below**

4. FINANCIAL ASSISTANCE JUSTIFICAITON

Describe the organizational hardship or justification creating the need for financial assistance to support operation and maintenance.

5. IMPACT CLARIFICATION

If the City was to deny or partial fund this request, what would be the resulting impact on the organization's ability to function?

**Project Requests Continue Below. Operating & Maintenance
Assistance Request Skip to Question 12**

6. PROJECT DESCRIPTION

Describe the project and what will be the City's role?

7. PROJECT JUSTIFICATION

How will the money/services of the City be used? (Wages – Purchase equipment, etc.) Why should the City be involved in the project? When will the funds be requisitioned?

8. DURATION OF THE PROJECT

What are the goals of the project and the corresponding time frames?

Goal 1. _____

Goal 2. _____

Goal 3. _____

Goal 4. _____

9. IMPACT CLARIFICATION

If the City was to deny or partial fund this request, what would be the resulting impact on the project?

10. MATCHING FUNDS

What percent of the project funding is being requested from the City? What other organizations are committed or may be involved in the project (please describe the current level of commitment by those organizations).

11. ORGANIZATION SUPPORT

Please attach any support received by other organization partners for this project.

All Applications to Complete the Following Questions

12. OTHER COMMENTS

Please include any additional information you feel the City should consider when reviewing this request.

Chief Executive/Elected Officer

Date