

MEETING NOTICE & AGENDA

MARION CITY COUNCIL

Monday, June 17, 2019 – 5:00 p.m.

Marion City Hall, 217 South Main Street, Marion, KY

Regular Meeting

Call to Order

Public Comments

BUSINESS AGENDA

1. Approval of the Minutes of May 20, 2019 Council Meeting and May 28 and May 30 Special Council Meetings
2. Resolution #19-02, entitled, "A Resolution Authorizing Legal Applicant for Filing of Loan Application and Appointing Appropriate Local Government Official and Successors-in-Title as Official Project Representative of Federally Assisted Wastewater Revolving Fund (State Revolving Loan Program) Project"
3. Discussion on Alcohol Sales Ordinance
4. Mayor/Council/Staff Comments & Questions
5. Adjourn

Marion of the Marion City Council
May 20th, 2019-5:00 p.m.

The Marion City Council met in regular session May 20th, 2019 at 5:00 p.m. with Mayor Jared Byford presiding. Council members present were Darrin Tabor, Phyllis Sykes, Donnie Arflack, Dwight Sherer, D'Anna Browning, and Mike Byford. City employees in attendance were as follows: Adam Ledford, Layten Croft, Pam Enoch, Terri Hart, Ray O'Neal, Luisa Phillips, Ronald Howton, and the city attorney.

Mayor Jared Byford recognized and presented Melinda Gipson with a plaque for her 28 years of service to the City.

GENERAL GOVERNMENT

Motion by Dwight Sherer, second by Phyllis Sykes to approve the minutes of April 15, 2019 council meeting and April 24th, April 30th, May 6th, and May 13th 2019 special council meetings. All voted yes.

Council member Phyllis Sykes introduced ordinance #19-03, entitled, "An Ordinance Amending No. 18-05-The City of Marion, Kentucky Annual Budget for Fiscal Year 07/01/18 through 06/30/19". The city attorney gave the first reading of said ordinance.

Council member D'Anna Browning introduced ordinance #19-04 entitled, "An Ordinance of the City of Marion, Kentucky Amending Chapter 35: PERSONNEL POLICIES to Amend the Employee Handbook for Employees of the City". The city attorney gave the first reading of said ordinance.

Motion by Phyllis Sykes, second by Donnie Arflack to surplus the 1986 Black Hummer, and 1986 White Chevrolet truck. Council member Darrin Tabor request to know if bids could be rejected. Council member Phyllis Sykes request to know how bids would be posted. The city administrator answered and explained the process. All voted yes. A copy of said surplus is attached and made part of these minutes.

The city administrator explained during the budget planning meetings, he would suggest that \$31,000 of the approximately \$60,000 in the General Project Account be transferred to the General Fund for the recent purchase of the new police cars. Motion by Dwight Sherer, second by Darrin Tabor to transfer \$31,000 to the General Fund for the purchase of the police cars. All voted yes. Council member Donnie Arflack requested that ½ of surplus money to go back in to the General Project account.

The city administrator explained that the council was provided the proposed FY 2019-2020 budget. He stated the budget is roughly balanced on updated revenue expectations. It includes all the adjustments agreed to during the budget planning special meetings. He stated during those special meetings it included a 2% adjustment in property tax and the proposed \$41,000 gap funding from the County for E911. He stated he would provide more information at the next budget meeting.

Linda Schuman encouraged council to re-evaluate the budget. A copy of said letter is attached and made part of these minutes.

The city administrator briefs the council on the status of the ongoing sewer projects.

OTHER BUSINESS

Council member Darrin Tabor requested cutting some of the paid boards, such as Code Enforcement Board to help with the budget.

Council member Phyllis Sykes asked about the land lease with the Victory Gardens.

Council member Donnie Arflack asked where the city rented the milling machine from last year.

Council member D’Anna Browning suggested looking into the Tourism’s by laws.

Council member Mike Byford asked about more items getting surplus from the maintenance shop. The city administrator said he would have Garry Gerard get a list ready.

Council member Mike Byford asked about Greg West property on Adams Street. The city administrator explained that Mr. West was questioning some water drainage issues on the property. The city administrator and council member Darrin Tabor agreed to walk and evaluate the property.

ADJOURNMENT

There being no further business to come before the council, meeting was adjourned at 5:52 p.m.

JARED BYFORD, MAYOR

ATTEST:

PAM ENOCH, CITY CLERK

**Special Called Meeting of the Marion City Council
May 28, 2019**

A public hearing was held May 28, 2019 at 4:45 p.m. with Mayor Jared Byford to receive input on the use of L.G.E.A.F/Municipal aid Funds for FY 2019-2020. No comments were received by members of the public. The hearing was closed 5:00 p.m.

The Marion City Council met in special session on May 28, 2019 at 5:00 p.m. with Mayor Jared Byford presiding. Council members present were Phyllis Sykes, Darrin Tabor, Donnie Arflack, Dwight Sherer, D'Anna Sallin, and Mike Byford. City employees in attendance were as follows: Adam Ledford, Layten Croft, Pam Enoch, and the city attorney. A public sign-in sheet is attached and made part of these minutes.

GENERAL GOVERNMENT

The city attorney gave the second reading of ordinance #19-03, entitled, "An Ordinance Amending Ordinance #18-05-The City of Marion, Kentucky annual budget for Fiscal Year 07/01/18 through 06/30/2019." Motion by Dwight Sherer, second by D'Anna Browning to adopt said ordinance with vote being as follows: Darrin Tabor yes, Phyllis Sykes yes, Donnie Arflack yes, Dwight Sherer yes, D'Anna Browning yes, and Mike Byford yes. Motion carried.

Council member Mike Byford introduced ordinance #19-06, entitled, " An Ordinance adopting the Pay Plan for classified City Employees and non-elected officials for Fiscal Year beginning July 1, 2019 and ending June 30, 2020, and adopting the pay plan for elected and appointed officials for the same fiscal year. Council member Darrin Tabor asked about the utility directors pay being left in the budget. The city administrator explained that the plan was to promote someone in the Maintenance Department to Maintenance Director and then put an extra responsibility to employees at the Water and Sewer plant. He stated no decision had been made. The city attorney gave the first reading of said ordinance.

Council member Phyllis Sykes introduced ordinance #19-05 entitled, "An Ordinance adopting the City of Marion, Kentucky annual budget for Fiscal Year July 1, 2019 through June 30, 2020 by estimating revenue and resources and appropriating funds for the operation of City Government." Council member Darrin Tabor said he wasn't okay with utility director's position staying in the budget. He requested giving city employees a raise. After a brief discussion, motion by Darrin Tabor, second by Donnie Arflack to make a budget amendment cutting utility director position to \$21,600 with the vote being as follows: Darrin Tabor yes, Phyllis Sykes no, Donnie Arflack yes, Dwight Sherer no, D'Anna Browning no, and Mike Byford no. Motion denied. Motion by Phyllis Sykes, second by Mike Byford to approve as presented with vote being as follows: Darrin Tabor yes, Phyllis Sykes yes, Donnie Arflack yes, Dwight Sherer yes, D'Anna Browning yes, and Mike Byford yes. Motion carried.

The city attorney gave the second of ordinance #19-04 entitled, "An Ordinance of the City of Marion, Kentucky amending chapter 35: PERSONNEL POLICIES to amend the Employee Handbook for Employees of the City." Motion by Phyllis Sykes, second by Mike Byford to adopt said ordinance. Council member Donnie Arflack had concerns with 911 position being advertised with effective date being July 1, 2019. After a brief discussion, motion by Phyllis second by D'Anna Browning to amend effective date to July 31, 2019 with vote being as follows: Darrin Tabor yes, Phyllis Sykes yes, Donnie Arflack yes, Dwight Sherer yes, D'Anna Browning yes, and Mike Byford yes. Motion carried.

**Special Called Meeting of the Marion City Council
May 30, 2019**

The Marion City Council met in special session May 30th, 2019 at 5:51 p.m. with Mayor Jared Byford presiding. Council members present were Darrin Tabor, Phyllis Sykes, Donnie Arflack, Dwight Sherer, D'Anna Browning, and Mike Byford. City employees in attendance were as follows: Adam Ledford, Layten Croft, Pam Enoch, and Terri Hart. A public sign-in sheet is attached and made part of these minutes.

Mayor Jared Byford gave the second reading of Ordinance #19-06, entitled, "An Ordinance adopting the Pay Plan for classified City Employees and non-elected officials for FY beginning July 1, 2019, and ending June 30, 2020, and adopting the pay plan for elected and appointed officials for the same year." Motion by Dwight Sherer, second by Phyllis Sykes to adopt said ordinance with the vote being as follows: Darrin Tabor no, Phyllis Sykes yes, Donnie Arflack no, Dwight Sherer yes, D'Anna Browning yes, and Mike Byford yes. Motion carried.

Mayor Jared Byford gave the second reading of Ordinance #19-05 entitled, "An Ordinance adopting the City of Marion, Kentucky annual budget for FY beginning July 1, 2019, and ending June 30, 2020 by estimating revenue and resources and appropriating funds for the operation of City Government. Motion by Mike Byford, second by D'Anna Browning to adopt said ordinance with the vote being as follows: Darrin Tabor no, Phyllis Sykes yes, Donnie Arflack no, Dwight Sherer yes, D'Anna Browning yes, and Mike Byford yes. Motion carried.

There being no more items on the special agenda; meeting was adjourned at 5:17 p.m.

JARED BYFORD, MAYOR

ATTEST:

PAM ENOCH, CITY CLERK

RESOLUTION #19-02

A Resolution Authorizing Legal Applicant for Filing of Loan Application and Appointing Appropriate Local Government Official and Successors-in-Title as Official Project Representative of Federally Assisted Wastewater Revolving Fund (State Revolving Loan Program) Project.

WHEREAS, the City of Marion proposes to provide upgraded sanitary sewer service for industrial, institutional, commercial, and residential growth in the Marion area, and

WHEREAS, the City of Marion endorses said proposed service, and,

WHEREAS, under the terms of Title VI of the Water Quality Act of 1987 (Public Law 100-4) and amendments to KRS 224A, the State is authorized to render financial assistance to eligible project applicants by way of capitalization grants from the U. S. Environmental Protection Agency and State match funds comprising the Federally Assisted Wastewater Revolving Fund (State Revolving Loan Program) established to aid in the construction of wastewater treatment facilities improvements and certain related facilities with consideration for approval to be based on applications submitted through the Kentucky Energy and Environment Cabinet and the Kentucky Infrastructure Authority, and,

WHEREAS, the improvements proposed for construction by the City of Marion within the City of Marion area are considered eligible for such loan assistance.

NOW THEREFORE, BE IT RESOLVED by the City of Marion that the Mayor, and Successors-in-Title are hereby authorized to execute and submit an application through the Kentucky Energy and Environment Cabinet and the Kentucky Infrastructure Authority with such assurances and required supporting data as is necessary to obtain loan assistance from the Federally Assisted Wastewater Revolving Fund (State Revolving Loan Program) for the proposed wastewater treatment facilities improvements, and are hereby authorized as the City of Marion Official Project Representative to carry out necessary negotiations for and administer the loan assistance the applicant may obtain from the Federally Assisted Wastewater Revolving Fund (State Revolving Loan Program).

Adopted this 17 day of June, 2019.

(Mayor)
(The City of Marion, Kentucky)

ATTEST:

(City Clerk or Notary Public)

CITY OF MARION, KENTUCKY
FINANCIAL STATEMENT
May 2019

| | <u>Balance April</u> | <u>Receipts</u> | <u>Expenditures</u> | <u>Balance May</u> |
|------------------------------|----------------------|-----------------|---------------------|--------------------|
| General Fund | \$ 268,142.49 | \$ 174,941.57 | \$ 101,288.11 | \$ 341,795.95 |
| Municipal Aid Fund | \$ 177,978.17 | \$ 5,629.76 | | \$ 183,607.93 |
| LGEAF Mineral Severance | \$ 2,967.84 | \$ 716.89 | | \$ 3,684.73 |
| Operation & Maintenance Fund | \$ 3,912.74 | \$ 115,085.82 | \$ 103,807.95 | \$ 15,190.61 |
| Sewer Fund | \$ 3,443.95 | \$ 33,618.67 | \$ 29,919.68 | \$ 7,142.94 |
| *Consumer Deposits | \$ 7,647.92 | \$ 1,200.07 | \$ 850.00 | \$ 7,997.99 |
| Env. Assess. Building Fund | \$ 341,984.74 | \$ 124,790.00 | \$ 106,000.00 | \$ 360,774.74 |
| *1988 Sinking Fund | \$ 21,103.83 | \$ 2,450.30 | \$ 5,645.47 | \$ 17,908.66 |
| *1993 Sinking Fund | \$ 45,057.63 | \$ 2,920.68 | \$ 8,113.37 | \$ 39,864.94 |
| Waterline Sinking Fund | \$ 35,416.87 | \$ 5,500.64 | | \$ 40,917.51 |
| *1988/93 Reserve Fund | \$ 6,419.42 | \$ 0.06 | | \$ 6,419.48 |
| Sewer Project R & I | \$ 28,956.83 | \$ 4,000.00 | | \$ 32,956.83 |
| Police Drug & Alcohol | \$ 1,050.00 | | \$ 100.00 | \$ 950.00 |
| *Revolving Loan Fund | \$ 290,549.02 | \$ 6,860.69 | | \$ 297,409.71 |
| Rest. & Motel Acct. | \$ 37,649.20 | \$ 17,832.19 | \$ 49,321.41 | \$ 6,159.98 |
| Main Street Acct. | \$ - | | | \$ - |

INVESTMENTS

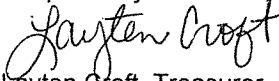
| | |
|--|---------------|
| General Fund----- | \$ 487,332.07 |
| General Project Account----- | \$ 29,018.34 |
| Insurance Fund (Street Dept. 9,594.64----- | \$ 9,594.64 |
| Municipal Aid Fund----- | \$ 8,385.37 |
| *Consumer Deposits----- | \$ 80,104.26 |
| Operation & Maintenance Fund----- | \$ 30,000.00 |
| 1969 Replacement & Improvement Fund----- | \$ 170,370.99 |
| 1969 Reserve Fund----- | \$ 54,000.00 |
| *1988 Reserve Fund----- | \$ 50,000.00 |
| Police Equipment Fund----- | \$ 70.37 |

LOANS

| | |
|----------------------------|---------------|
| 1988 Loan----- | \$ 222,000.00 |
| 1993 Loan----- | \$ 357,000.00 |
| Sewer Project----- | \$ 308,767.26 |
| City Hall Lease----- | \$ 630,000.00 |
| Land Lease----- | \$ 28,150.44 |
| Main Street Waterline----- | \$ 931,094.41 |
| New Sewer Plant----- | \$293,445.00 |

*Restricted Funds

**Semi-restricted Fund

Respectively submitted,

 Layten Croft, Treasurer

Gas Used **5/31/2019**

| | |
|--------------|-------------------|
| Adm. | \$0.00 |
| Police | \$644.99 |
| Street | \$0.00 |
| Fire | \$0.00 |
| Water Plant | \$258.61 |
| Water Maint. | \$510.44 |
| Sewer Plant | \$93.63 |
| Sewer Maint. | \$316.99 |
| Utility Dir. | \$0.00 |
| Planning | \$103.35 |
| TOTAL | \$1,928.01 |