

To: Mayor and City Council
From: Adam Ledford, City Administrator
Re: Agenda Description
Date: February 19, 2018

Call to Order
Public Comments

Business Agenda

- I. Approval of Minutes for 1/8 Council Meeting
Description:
A council member does not have to be present at the previous meeting to approve the minutes for that meeting. A copy of the minutes is included in your packet.

- II. 2nd Reading Axel Limit on Country Club Drive
Description:
The Council has previously received this ordinance that would limit the number of axels on Country Club Drive. A new copy is provided in your packet. It allows for exceptions for governmental trucks (military, City, County, State, Schools) and local service/use trucks. The ordinance would lead to signage posted on the route and enforcement by the city police department. It was determined that the request for a No Through Traffic Ordinance would need to be considered as a separate ordinance since it was just different enough to constitute its own process. If the council is more incline to pass a No Through Traffic Ordinance, this ordinance should die for lack of action.

- III. Intro & 1st Reading No Through Commercial Traffic on Country Club Drive
Description:
At the last Council meeting, the Council requested an ordinance drafted that would designate Country Club Drive prohibited to through commercial traffic. Included with your packet is a copy of an ordinance that would this. It allows for exceptions for governmental trucks (military, City, County, State, Schools) and local service/use trucks. The ordinance would lead to signage posted on the route and enforcement by the city police department. This ordinance should be considered an alternative option to passage or ordinance #18-01.

- IV. Proposed 2018/19 Budget Calendar
Description:
In your packet is the proposed budget calendar so that you can keep up with what steps or actions are currently taking place.

V. Mayor/Council/Staff Forum

- This would be the time for any Council Member to share activities or issues going on at the liaison meetings they have attended.
- The easement for the sewer plant project has been acquired. The City has also exercised the option for the purchase of the property on Pippi Harden BLVD. The City will be updating our efforts to obtain the CDBG grant starting in April to obtain the \$1,000,000 support from the State.
- I am working with Chamber on the development of a new Citywide Event coming March 10th.
- The City has been focusing quite a bit of effort on repairing water mains throughout the community during the winter months. Brian Thomas deserves credit for finding a new vendor to supply leak clamps 67% cheaper. He also saved the City hundreds of dollars on equipment tire replacements and worked a deal out to obtain road salt from a vendor deserves recognition.
- The Police Department continues to struggle through staffing issues. Our newest officer should complete academy in March helping to resolve some of the hour related issues. The City is in the process of posting to hire another new officer in the upcoming paper.
- The E911 Department continues to struggle through staffing issues. The City was able to hire a part-time employee already certified and working in Livingston County to fill in 16 to 24 hours a week. The City is currently seeking a full-time employee to fill additional staffing needs.
- Terri Hart and her boards deserve recognition for their hard work to drafted a new City of Marion Comprehensive Plan which will be presented to the Council at the March meeting. Tonight, you will hear her plans to modernize some of our code language.
- On February 7 I attended the League of Cities Day at the Capitol. A pension proposal is expected soon, but will not likely include separating CRS from KRS as local governments have requested. It will also not include significant changes to the retirement parameters for current employees. A rate increase for both employer and employee are anticipated in any new plan. Tax reform, while being discussed, looks unlikely unless you consider tweaking the current system.
- The City still has 2 opening on the Tourism Commission and 1 opening on the Board of Adjustment.
- In response to Councilperson Sallin's request for consideration of a new crosswalk on Main Street, I have reached out to Tom Hines from District 1 and they are looking into possibility.
- Contracts with Bell Engineering have been signed to provide design work for the TAP grant project to replace sidewalks along Main Street and Carlisle Street.
- As reported to you a few weeks ago, the City was forced to use alternative methods to bill water usage in January. As result bills due February 10th were

based on 12-month average usage. When actual readings are incorporated into the software (which is currently in the process of occurring) the system will adjust the difference between usage that was payed during the averaging month and actual usage over the 2-month period. The difference will be reflected on bills due March 10th.

- Perry Newcome and I have received the legal information we needed to proceed with reviewing the possibility for a jointly managed 911E system.

IX. Adjournment

**CITY OF MARION, KENTUCKY
ORDINANCE NO. 18-01**

**AN ORDINANCE OF THE CITY OF MARION, KENTUCKY, AMENDING
CHAPTER 74, SCHEDULE V, ESTABLISHING SUBSECTION C OF THE CODE
OF ORDINANCES, BY ADDING AXEL LIMITS ON CERTAIN STREETS**

BE IT ORDAINED by the Council of the City of Marion, Kentucky that:

SECTION 1. Added Subsection.

Chapter 74, Traffic and Parking Schedules; Schedule V, Maximum Weight for Certain Streets; Subsection C is hereby established by adding the following:

(C) The traveling of any non governmental, commercial vehicle larger than 2 axels shall be prohibited on the following streets unless being used for residential purpose in the vicinity:

<u>Street</u>	<u>Description</u>	<u>Ord. No.</u>
Country Club Drive	From Autumn Lane to West Gum Street	18-01

Penalty, see §70.99 (C)

SECTION 2. The Police Chief is hereby directed to place signs along Country Club Drive in accordance with the provisions of Section 1 of this ordinance.

SECTION 3. Effective Date.

This Order shall be in full force and effect upon its adoption. All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are repealed to the extent of such conflict.

COUNCIL MEMBERS	YES	NO
Donald Arflack	_____	_____
Phyllis Sykes	_____	_____
Darrin Tabor	_____	_____
Michael Byford	_____	_____
Dwight Sherer	_____	_____

D'Anna Sallin _____

It appearing that _____ Council Members voted for the adoption of this ordinance, and _____ voted against, with _____ abstaining, the Mayor declared the ordinance adopted.

INTRODUCED AND GIVEN FIRST READING: _____
GIVEN SECOND READING AND PASSED: _____
PUBLISHED IN THE CRITTENDEN PRESS: _____

JARED BYFORD, MAYOR

ATTEST: _____
PAM ENOCH, CITY CLERK

**CITY OF MARION, KENTUCKY
ORDINANCE NO. 18-02**

**AN ORDINANCE OF THE CITY OF MARION, KENTUCKY, AMENDING
CHAPTER 74, ESTABLISHING SCHEDULE VII OF THE CODE OF
ORDINANCES, BY ADDING NO THROUGH COMMERCIAL TRAFFIC**

BE IT ORDAINED by the Council of the City of Marion, Kentucky that:

SECTION 1. Added Subsection.

Chapter 74, Traffic and Parking Schedules; Schedule VII, No Through Commercial Traffic; is hereby established by adding the following:

SCHEDULE VII: No Through Commercial Traffic.

(A) For the purpose of Schedule VII, the definition of Commercial Traffic shall be as follows:

Commercial vehicle means any nongovernmental, self-propelled, or towed vehicle used to transport passengers or property for compensation and not providing any service or product to a residence located on Country Club Drive.

(B) The following streets are hereby declared to be no through commercial traffic streets.

<i>Street</i>	<i>Location</i>
Country Club Drive	Between Autumn Lane to West Gum Street

SECTION 2. The Police Chief is hereby directed to place signs along Country Club Drive and/or at the intersections of Country Club Drive and Chapel Hill Road and Country Club Drive and West Gum Street in accordance with the provisions of Section 1 of this ordinance.

SECTION 3. Penalties. Violation of this Ordinance shall be fined not less than twenty dollars (\$20) nor more than one hundred dollars (\$100) for each offense.

SECTION 4. Effective Date.

This Order shall be in full force and effect upon its adoption. All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are repealed to the extent of such conflict.

COUNCIL MEMBERS	YES	NO
Donald Arflack	_____	_____
Phyllis Sykes	_____	_____
Darrin Tabor	_____	_____
Michael Byford	_____	_____
Dwight Sherer	_____	_____
D'Anna Sallin	_____	_____

It appearing that _____ Council Members voted for the adoption of this ordinance, and _____ voted against, with _____ abstaining, the Mayor declared the ordinance adopted.

INTRODUCED AND GIVEN FIRST READING: _____
GIVEN SECOND READING AND PASSED: _____
PUBLISHED IN THE CRITTENDEN PRESS: _____

JARED BYFORD, MAYOR

ATTEST: _____
PAM ENOCH, CITY CLERK

Budget Calendar
FY 2018-2019

November 30, 2017	Community Appropriation Request Published
December 1, 2017	Community Appropriation Request Letter Mailed
December 29, 2017	All Community Appropriation Request for City Funds Due
February 26-March 9, 2018	Departments & City Administrator Initial Budget Workshops
March 12-April 13, 2018	Finance Committee Develops Budget Proposal
April 16, 2018	Proposed Budget Sent to City Council for Preliminary Review
April 30, 2018	(Special Council Meeting) Council Reviews and Adopts Final Budget Draft
May 3, 2018	Notice of Public Hearing for Municipal Aid and LGEA Funds
May 14, 2018	(Special Council Meeting) Introduction & 1 st Reading of Adopting 2018/19 Budget Public Hearing for Municipal Aid and LGEA Funds
May 21, 2018	2 nd Reading and Adoption of 2018/19 Budget

Gas Used **1/31/2018**

Adm.	\$0.00
Police	\$483.87
Street	\$0.00
Fire	\$23.16
Water Plant	\$200.56
Maint.	\$580.58
Sewer Plant	\$91.10
Sewer Maint.	\$601.13
Utility Dir.	\$0.00
Planning	\$33.96
TOTAL	\$2,014.36

CITY OF MARION, KENTUCKY
FINANCIAL STATEMENT
February 2018

	<u>Balance Jan 1</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance Feb 1</u>
General Fund	\$ 187,582.30	\$ 148,530.34	\$ 172,390.55	\$ 163,722.09
Municipal Aid Fund	\$ 106,577.17	\$ 5,241.03		\$ 111,818.20
LGEAF Mineral Severance	\$ 4,699.51	\$ 1,947.28		\$ 6,646.79
Operation & Maintenance Fund	\$ 40,424.98	\$ 65,117.62	\$ 100,509.19	\$ 5,033.41
Sewer Fund	\$ 4,722.80	\$ 40,962.16	\$ 27,607.44	\$ 18,077.52
*Consumer Deposits	\$ 8,151.03	\$ 1,100.07	\$ 1,060.19	\$ 8,190.91
Env. Assess. Building Fund	\$ 160,851.04	\$ 17,026.77		\$ 177,877.81
*1988 Sinking Fund	\$ 10,944.41	\$ 2,450.21		\$ 13,394.62
*1993 Sinking Fund	\$ 31,192.83	\$ 2,920.58		\$ 34,113.41
Waterline Sinking Fund	\$ 14,353.26	\$ 5,500.29		\$ 19,853.55
*1988/93 Reserve Fund	\$ 6,418.53	\$ 0.06		\$ 6,418.59
Sewer Project R & I	\$ 11,419.57	\$ 4,000.00		\$ 15,419.57
Police Drug & Alcohol	\$ 1,846.36	\$ 100.00		\$ 1,946.36
*Revolving Loan Fund	\$ 224,215.05	\$ 956.62		\$ 225,171.67
Rest. & Motel Acct.	\$ 6,092.71	\$ 35,905.14		\$ 41,997.85
Main Street Acct.	\$ -			\$ -

INVESTMENTS

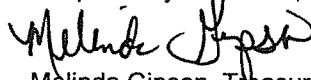
General Fund-----	\$ 487,247.65
General Project Account-----	\$ 50,003.81
Insurance Fund (Street Dept. 9,592.22)-----	\$ 9,592.22
Municipal Aid Fund-----	\$ 8,382.88
*Consumer Deposits-----	\$ 80,104.26
Operation & Maintenance Fund-----	\$ 30,000.00
1969 Replacement & Improvement Fund-----	\$ 170,370.64
1969 Reserve Fund-----	\$ 54,000.00
*1988 Reserve Fund-----	\$ 50,000.00
Police Equipment Fund-----	\$ 66.37

LOANS

1988 Loan-----	\$ 255,000.00
1993 Loan-----	\$ 374,000.00
Sewer Project-----	\$ 351,143.08
City Hall Lease-----	\$ 670,000.00
Land Lease-----	\$ 34,030.39
Main Street Waterline-----	\$ 986,364.66
New Sewer Plant-----	\$ 293,445.00

*Restricted Funds
**Semi-restricted Fund

Respectively submitted,


Melinda Gipson, Treasurer