

MEETING NOTICE & AGENDA

MARION CITY COUNCIL

Monday, January 14, 2019 – 6:00 p.m.
Marion City Hall, 217 South Main Street, Marion, KY

Regular Meeting

Call to Order

Public Comments

BUSINESS AGENDA

1. Approval of the Minutes of December 17, 2018 Council Meeting
2. A Representative of Eclipse Engineering to Address the Council
3. Consideration and Appointment of Mayor Pro Tempore
4. Mayoral Recognition of Leaf Collection Support
5. Introduction and 1st Reading of Ordinance# 19-01, entitled, "Amending Marion Code of Ordinance"
6. Discussion on 2-Year Committee & Board Appointments
7. Update on 911E Discussion
8. Mayor/Council/Staff Comments & Questions
9. Adjourn

**Meeting of the Marion City Council
December 17, 2018**

The Marion City Council met in regular session December 17, 2018 at 6:00 p.m. with Mayor Jared Byford presiding. Council members present were Phyllis Sykes, Darrin Tabor, Donnie Arflack, Dwight Sherer, D'Anna Browning, and Mike Byford. City employees in attendance were as follows: Adam Ledford, Melinda Gipson, Brian Thomas, Terri Hart, Heath Martin, and the city attorney. A public sign-in sheet is attached and made part of these minutes.

PUBLIC COMMENTS

Bill James was present at the council meeting to complain about his Mediacom service. The city receives a franchise fee from Mediacom as part of a 10-year agreement to use the city's right-of-way access. Mr. James is having problems with channels and signals. Members of the city staff and elected officials explained they had no control over the channels provided.

GENERAL GOVERNMENT

Motion by Phyllis Sykes, second by D'Anna Browning to approve the minutes of November 19, 2018 minutes submitted to the council. All voted yes.

Jeff Walker, of Walker and Associates, was at the council meeting to present the 2017-2018 audit. He answered all questions and explained how the pension that the city belongs to is underfunded. There were no other deficiencies to report.

The administrator gave an update on the correspondence regarding annexation from Airport Road and all others that were given sewer without the benefit of being in the city limits. All responses were negative and therefore he saw no interest in the areas being annexed into the city. Council member Arflack expressed his desire to continue with the Airport being annexed into the city. The city attorney was confident that could be done by going down the right of ways.

Business owner, Jonathan James, was present to express his concern over annexation. The mayor assured Mr. James since there was no interest in annexation from the residents, no further action will be taken at this time.

City Attorney, Bart Frazer, gave the second reading to an ordinance authorizing the mayor to execute a lease with the Marion Tourism Commission. Motion by Dwight Sherer, second by Phyllis Sykes to adopt said ordinance with the understanding there is no significant monetary consideration. Motion passed with the vote being as follows: Sykes yes, Arflack no, Tabor, Sherer yes, Browning yes, and Mike Byford yes.

Some objections were raised by Ms. Linda Schumann, a copy of said objection is attached and made part of these minutes.

Bids were taken for the sanitary sewer collection system improvements on November 28, 2018. Motion by Tabor, second by Arflack, to approve the low bid from Akins Excavation Company, Inc. for \$2,633,606.50. It was questioned why their bid was so much lower but our engineer, Alan Robinson, checked out the company and approved it. All voted yes.

The council was given a bad debt list for consideration to write off for accounting purposes. Mayor Byford suggested the city attorney send out some letters to try to collect some of the debts. Motion by Arflack, second by Sherer, to approve writing off the debts. All voted yes.

OTHER BUSINESS

Councilmember Mike Byford reported that the crosswalk on South Main is still not working.

Councilmember D'Anna Browning was saying the pothole behind City Hall was huge.

Councilmember Dwight Sherer stated he was thankful for the stretch of new blacktop on Main Street.

Councilmember Donnie Arflack was concerned about the Mineral and Mining services not paying any principal on their note for over two years. He saw this information from the audit.

Councilmember Phyllis Sykes asked for minutes and financials from park board, tourism and all board meetings to be included in packets.

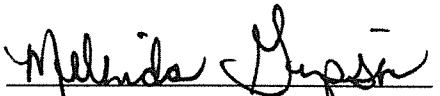
A citizen inquired as to who would be inspector for the new sewer plant and collection system. Mr. Ledford said the engineers, himself and the utility director would be inspecting the progress on a regular basis.

ADJOURNMENT

There being no further business to come before the council, meeting was adjourned at 7:24 p.m.

JARED BYFORD, MAYOR

ATTEST:


MELINDA GIPSON, ASST. CITY CLERK

**CITY OF MARION, KENTUCKY
ORDINANCE NO. 19-01**

AMENDING MARION CODE OF ORDINANCES

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Marion, Kentucky, that an Ordinance is hereby adopted and the City of Marion Code of Ordinances is amended as follows:

SECTION 1. Amendment

That the 2018-S-32 supplement to the Code of Ordinances, as submitted by the American Legal Publishing Corporation of Cincinnati, and as attached hereto, be and the same is hereby adopted by reference as if set out in its entirety.

SECTION 2. Repealer

All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are repealed to the extent of such conflict.

SECTION 3. Severability Clause

If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. Effective Date

This Order shall be in full force and effect upon its passage by law pursuant to Kentucky Revised Statutes.

COUNCIL MEMBERS	YES	NO
Donald Arflack	_____	_____
Phyllis Sykes	_____	_____
Darrin Tabor	_____	_____
Michael Byford	_____	_____

Dwight Sherer _____

D'Anna Browning _____

It appearing that _____ Council Members voted for the adoption of this ordinance, and _____ voted against, with _____ abstaining, the Mayor declared the ordinance adopted.

INTRODUCED AND GIVEN FIRST READING: _____

GIVEN SECOND READING AND PASSED: _____

PUBLISHED IN THE CRITTENDEN PRESS: _____

JARED BYFORD, MAYOR

ATTEST: _____
PAM ENOCH, CITY CLERK

Gas Used 12/31/2018

Adm.	\$0.00
Police	\$353.24
Street	\$0.00
Fire	\$0.00
Water Plant	\$158.56
Maint.	\$160.86
Sewer Plant	\$54.09
Sewer Maint.	\$261.68
Utility Dir.	\$0.00
Planning	\$29.99
TOTAL	\$1,018.42

12/05/18
Cash Basis

Profit & Loss

July through November 2018

Jul - Nov 18

Ordinary Income/Expense	
Income	
Income from Taxes	
Lodging Tax Income	518.75
Restaurant Tax Income	112,170.90
Total Income from Taxes	112,689.65
Interest Income	102.88
Rent Income	100.00
Total Income	112,892.53
Expense	
Appropriations Expense	
Beta Sigma Phi Gazebo	243.97
City/County Park Board Approp.	
Disc Golf Expense	27.07
Park Maintenance	3,000.00
City/County Park Board Approp. - Other	7,500.00
Total City/County Park Board Approp.	10,527.07
Clement Mineral Museum Approp.	2,254.70
Critt. Co. Chamber of Comm. App	
Heritage Days Festival	477.60
Total Critt. Co. Chamber of Comm. App	477.60
Fohs Hall Approp.	2,000.00
Marion Main St. Approp. Exp.	2,500.00
Total Appropriations Expense	18,003.34
Brochures, Maps, etc. Expense	1,521.93
Buck Contest	116.00
Contract worker expense	
Contract Labor- Market	4,791.00
HB Clark Disc Golf	3,300.00
Contract worker expense - Other	1,500.00
Total Contract worker expense	9,591.00
Crittenden County Fair	731.50
Hwy 60 Yard Sale	304.21
Market Utilities	1,122.26
Miscellaneous Expense	500.00
Non-Print Advertising Expense	626.54
Office Equipment Expense	748.99
Office Rental Expense	7,500.00
Office Supplies	
Market Supplies	251.74
Office Supplies - Other	3,425.64
Total Office Supplies	3,677.38
Other Special Events Expense	252.19
Payroll Expenses	25,805.70
Post Office Box Rental Exp.	62.00
Postage Expense	50.00
Promotions - general	
Co-op Advertising	6,406.74
Promotions - general - Other	3,396.75
Total Promotions - general	9,803.49
Telephone/Internet Expense	1,850.47
Utilities Expense	1,707.58
Website Domain Names Purch. Exp	20.17
Website Updating Expense	1,380.00
Total Expense	85,374.75
Net Ordinary Income	27,517.78
Net Income	27,517.78

Approved
1-6-18

City of Marion KY Tourism Commission
Minutes
August 14, 2018

Commissioners Present: Phillis Hardin, Darrick Myers, Tanner Tabor, Lori Holeman, Kory Wheeler and Mike Hamilton.

Others Present: Michele Edwards, Wes Hunt, Bill Frazier, Robbie Kirk, Kevin Maxfield, Dee Anna Sallin and Phyllis Sykes.

Call to Order: Chairman Phillis Hardin called the meeting to order at 12:00 pm at the Marion Welcome Center.

Approval of Minutes: Darrick Myers moved to approve the minutes of the July 17, 2018 meeting. Tanner Tabor seconded. Motion carried.

Treasurer's Report: Mike Hamilton moved to accept the financial report as submitted. Darrick Myers seconded. Motion carried.

Disc Golf: Tanner Tabor moved to contract with HB Clark to design the course. Cost estimate is \$4000.00. Darrick Myers seconded. Motion carried.

Other Business: Bill Frazier ask the commission to consider an Events Center funded by the Tourism Commission.

Mike Hamilton moved the meeting adjourn. Darrick Myers seconded. Motion carried.

Approved 1-6-18

City of Marion
Code Enforcement Board
Minutes of the Meeting

Date: January 7th, 2019
Meeting Time: 6:00 PM
Location: Marion City Hall
Call to Order: Planning & Zoning Coordinator @ 6:00 PM

Pledge of Allegiance

Members in Attendance:

Jim Estes, Ray Agent, Natalie Morrison, Eddie Lee Belt, Julie Tinsley, and Planning & Zoning Coordinator

Absent:

None

Guest

Mike Byford

Approval of Minutes from December 3rd, 2018

Motion to approve by Natalie Morrison, second by Ray Agent, all voted aye.

New Business:

Discussed new and continuing violations that are pending action. Discussed citation that is pending court hearing and upcoming tear downs of dilapidated houses. Report by board members of violations identified needing code enforcement.

Old Business:

None

Motion to adjourn by Eddie Lee Belt, second by Natalie Morrison.

Meeting adjourned at 6:40 PM

City of Marion
Planning Commission
Minutes of the Meeting

Date: December 13th, 2018

Meeting Time: 5:00 PM

Location: Marion City Hall

Call to Order: Joe Hunt, @ 5:05 PM

Pledge of Allegiance

Public Comments

Members in Attendance:

Gary Baulos, William Frazer, Joe Hunt, Randy Dunn, and Planning & Zoning Coordinator

Absent:

Paul Belt, Jerry Belt

Guests:

Phyllis Sykes

Approval of Minutes for Meeting held October 11th, 2018. Motion to approve made by Gary Baulos, second by William Frazer. All voted aye.

New Business:

Continued Zoning Regulation update. Planning & Zoning Coordinator to complete revision of the first draft of Regulations and present for approval at the next scheduled meeting.

Old Business:

None

Motion to adjourn by Randy Dunn, second by Gary Baulos.

Meeting adjourned at 6:30 PM

CITY OF MARION, KENTUCKY
FINANCIAL STATEMENT
January 2019

	<u>Balance Dec 1</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Balance Jan 1</u>
General Fund	\$ 337,080.77	\$ 50,947.42	\$ 122,072.37	\$ 265,955.82
Municipal Aid Fund	\$ 149,918.83	\$ 5,546.13	\$ 1,700.00	\$ 153,764.96
LGEAF Mineral Severance	\$ 2,617.73	\$ 0.48	\$ 1,000.00	\$ 1,618.21
Operation & Maintenance Fund	\$ 19,368.98	\$ 80,677.82	\$ 85,648.36	\$ 14,398.44
Sewer Fund	\$ 195.10	\$ 43,871.28	\$ 43,623.97	\$ 442.41
*Consumer Deposits	\$ 7,497.24	\$ 1,000.07		\$ 8,497.31
Env. Assess. Building Fund	\$ 263,618.64	\$ 26,892.45	\$ 16,000.00	\$ 274,511.09
*1988 Sinking Fund	\$ 31,923.08	\$ 2,450.20	\$ 22,975.00	\$ 11,398.28
*1993 Sinking Fund	\$ 54,927.86	\$ 2,920.60	\$ 24,392.50	\$ 33,455.96
Waterline Sinking Fund	\$ 7,915.25	\$ 5,500.13		\$ 13,415.38
*1988/93 Reserve Fund	\$ 6,419.14	\$ 0.06		\$ 6,419.20
Sewer Project R & I	\$ 8,956.83	\$ 4,000.00		\$ 12,956.83
Police Drug & Alcohol	\$ 1,468.73	\$ 127.20		\$ 1,595.93
*Revolving Loan Fund	\$ 288,166.64	\$ 6,822.48		\$ 294,989.12
Rest. & Motel Acct.	\$ 6,082.37	\$ 1.29		\$ 6,083.66
Main Street Acct.	\$ -			\$ -

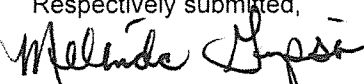
INVESTMENTS

General Fund-----	\$ 487,248.28
General Project Account-----	\$ 60,015.38
Insurance Fund (Street Dept. 9,594.16)-----	\$ 9,594.16
Municipal Aid Fund-----	\$ 8,384.55
*Consumer Deposits-----	\$ 80,104.26
Operation & Maintenance Fund-----	\$ 30,000.00
1969 Replacement & Improvement Fund-----	\$ 170,370.92
1969 Reserve Fund-----	\$ 54,000.00
*1988 Reserve Fund-----	\$ 50,000.00
Police Equipment Fund-----	\$ 70.37

LOANS

1988 Loan-----	\$ 238,000.00
1993 Loan-----	\$ 358,000.00
Sewer Project-----	\$ 308,767.26
City Hall Lease-----	\$ 630,000.00
Land Lease-----	\$ 30,016.32
Main Street Waterline-----	\$ 931,094.41
New Sewer Plant-----	\$ 293,445.00

*Restricted Funds
 **Semi-restricted Fund

Respectively submitted,

 Melinda Gipson, Treasurer

Name: _____

Committee Appointments	
3	Police
3	Street & Alley
3	Fire
3	Safety
3	Water
3	Sewer
3	Finance
3	Crittenden County 911 & Emergency MGT Board

Board Appointments - Non Voting	
2	City/County Park Board (monthly)
1	Drug Coalition
1	Economic Development Corporation (monthly)
1	Marion Tourism Commission (monthly)
2	Code Enforcement Committee (monthly)
2	Marion Planning & Zoning Commission (monthly)
2	City/County Airport Commission (monthly)
1	Marion Chamber Main Street Board (monthly)
1	Marion Board of Adjustment (as needed)

Board Appointments - Voting	
2	Marion Revolving Loan Committee (as needed)